

TRINITY ACADEMY NEWCASTLE TRUST

Provider Access Policy

**Approved by the Head of School – October 2025
On behalf of the board**

Next review date – October 2026

Provider Access Trust Policy

Introduction

This policy statement sets out Trinity Academy Newcastle Trust's (The Trust) arrangements for managing the access of providers to learners at the Trust for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under section 42B of the [Education Act 1997](#), the [Skills and Post-16 Education Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

Pupil entitlement

All learners in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- to have at least 6 opportunities to meet a range of providers of approved technical education qualifications and apprenticeships, specifically;

Mandatory Provider Encounters (Baker Clause Compliance (Section 42B)):

- Years 8 & 9: At least 2 encounters
- Years 10 & 11: At least 2 encounters
- Post 16: At least 2 encounters
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events
- to understand how to make applications for the full range of academic and technical courses
- Receive unbiased careers guidance to help them make informed choices about their next steps

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Pre 16 - Trinity Academy Newcastle Chris Hudson

Telephone: 0191 2986950 option 1 for Upper School, Option 2 for Lower School

Email: chrishudson@tanmat.org

Trinity Academy New Bridge Sarah Hodge

Telephone: 0191 2986950 Option 4

Email: sarahhodge@tanmat.org

Post 16 – Trinity Solutions Academy and Trinity Post 16 Solutions Ltd Sarah Butler

Telephone: 0191 2986950 Option 3

Email: sarahbutler@tanmat.org

Plans for each Academy within the Trust

Careers programme planning for the forthcoming year will be uploaded to the Trust website.

Opportunities for access

A number of events, integrated into the Trusts careers programme, will offer providers an opportunity to come into the Trust to speak to learners and/or their parents/carers:

Safeguarding Requirements:

All provider visits must comply with the Trust's safeguarding policies. External providers will be required to provide evidence of appropriate DBS checks for staff who will have contact with learners, or will be supervised at all times by Trust staff.

Premises and facilities

The Trust will make the main hall, classrooms or private meeting rooms available for discussions between the provider and learners, as appropriate to the activity. The Trust will also make available specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

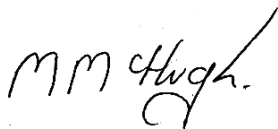
Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Leader, which will be available for students in their relevant break areas.

Complaints Procedure:

Any complaints regarding provider access should be directed to the relevant Academy's Careers Leader in the first instance. If the matter cannot be resolved, complaints should be escalated to the Trust's Senior Leadership Team.

Evaluation

The Trust are committed to evaluating the careers programme annually, with feedback from learners, parents/carers, teachers and employers as part of the review and evaluation process.

Signed on behalf of the Board:A handwritten signature in black ink, appearing to read 'M McHugh', is written over a horizontal line.

Michael McHugh (Chairperson of the Board)

Date: October 2025