

Trinity Academy Newcastle Multi
Academy Trust

Keeping Children Safe in Education

A child friendly guide



The background features a light blue sky with stylized white clouds and yellow stars. A green vine-like graphic is also present. The title is centered and reads:

Welcome to Trinity Academy Newcastle

What “Keeping Children Safe in Education” means

- Schools must help keep every child safe.
- Adults in school must listen, care, and help if something is wrong.
- You have the right to feel safe, happy, and respected.





Who Helps Keep You Safe?

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- All adults in school (teachers, lunchtime staff, office staff, cleaners—you name it!)
 - Designated Safeguarding Lead (DSL) - This is the person in school whose job is to help keep children safe. Your school should tell you who this is.
 - Deputy DSLs - Helpers who support the main DSL.
 - If you're not sure who to talk to, ask any trusted adult.

Your DSL's



Leigh Anne Lawrence
Safeguarding Lead



Mark Kennedy
Deputy Designated Safeguarding Lead



David Cowler
Forest School Safeguarding Lead



What Should You Do If You're Worried?



- Tell any adult you trust in school.
- You can talk in person, write a note, or ask a friend to help you speak to someone.
- Adults will listen, take you seriously, and help you stay safe.

What Kind of Things Should You Tell an Adult About?

- If someone is hurting you.
- If someone is being unkind or bullying you.
- If someone makes you feel scared, uncomfortable, or worried.
- If you see something unsafe online or if someone sends you messages or pictures you don't like.
- If something is happening at home or anywhere else that makes you unhappy.





Your Safety Rights

- You have the right to feel safe everywhere.
- You should be listened to whenever you speak up.
- You will never be in trouble for telling an adult something that worries you.

How We Keep You Safe in School

- All adults follow special rules to help keep children safe.
- We make sure classrooms, playgrounds, and online spaces are safe places.
- Adults are trained to spot problems early and help straight away.

Your Part in Staying Safe

You can help by:

- Speaking to a trusted adult when something feels wrong.
- Being kind to others.
- Treating everyone with respect.
- Following the online safety rules.

Our Promise

Our school promises to:

- Keep you safe and protected.
- Listen when you talk.
- Act quickly if you need help.





Child Protection

What Is Child Protection?

Child protection means keeping you safe from anything that might hurt you. Everyone in school wants you to feel happy, safe, and cared for.

1. You Have the Right to Feel Safe

You should always feel safe at school, at home, and online.

If something makes you feel scared, confused, or upset, you can tell an adult you trust.

2. Adults Must Keep You Safe

Teachers and other staff must:

- Listen to you
- Help you if you're worried
- Take action if they think you're unsafe



♥ 3. Your Feelings Matter

No one should:

- Hurt your body
- Hurt your feelings
- Make you keep secrets that feel wrong
- Touch you in a way you don't like

If someone does, you must tell someone. It is never your fault.

Who Can You Talk To?

You can talk to:

- Your teacher
- A trusted adult at school
- A family member
- A friend who can help you talk to an adult

You can talk to them about anything, big or small.

How to Ask for Help

You can:

- Speak to an adult face-to-face
- Write a note
- Ask a friend to come with you
- Use the school worry box (if you have one)

You won't get in trouble for asking for help.

Remember, You are important. You deserve to be safe. We are here to help you.

Staying Safe Online

- Don't share personal information (like your name, school, address).
- Only talk to people you know in real life.
- If you see something upsetting online, close it and tell an adult.
- Never feel embarrassed or scared to ask for help.

If Someone Hurts You or Someone Else

- Tell an adult in school as soon as you can.
- You won't get into trouble for being honest.
- The adults will work together to help keep you and others safe.

Who Can You Talk To?

- Your teacher
- Any school adult you trust
- The Safeguarding Team (DSL and deputies)
- CEOP Ambassadors who are trained in Child Exploitation and Online Protection
- Your school will tell you who these people are and where to find them.

Remember

- You are important, you deserve to be safe, and there are always adults in school who want to help you.



Chris Hudson

CEOP Ambassador for all Trinity Academy Newcastle Sites

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